

Cerebral Palsy Sport Club Finder Registration

The document has two sections:

- Club Finder Agreement
- Club Contact Details Form

Clubs are required to read through and sign the Club Finder agreement and return it along with the Club details to Cerebral Palsy Sport (info@cpsport.org)

Club Agreement

Cerebral Palsy Sport (CP Sport) works with community sports clubs and organisations across the UK to ensure that there are quality sporting opportunities for people with CP and associated physical disabilities at a grass roots level.

This agreement demonstrates that CP Sport and **ENTER CLUB NAME HERE** are committed to developing and promoting inclusive opportunities for people with CP to access locally in a safe, inclusive and positive environment which will enable people with CP to be physically active, have fun and achieve their potential in sport.

Each agreement will be in place for a 12-month period, following this there will be a review and renewal process.

Club Responsibilities:

Clubs will be responsible for ensuring information regarding contact details, locations and sessions are kept up to date. A member of each club will be provided with administration access once their Club is added to Club Finder.

Requirements of The Club to be uploaded onto the Club Finder

- ✓ Affiliated with their National Governing Body of Sport (NGB). Clubs not affiliated to an NGB will be considered on an individual basis.
- ✓ The Club has a Welfare/Safeguarding policy in place.
- ✓ All coaches and volunteers to have the relevant DBS checks and these are recorded by the club's committee.
- ✓ Fully NGB qualified coaching badges complete and in date for all coaches leading sessions.
- ✓ All lead coaches and volunteers have completed the minimum safeguarding training.
- ✓ The Club will have the correct number of coaches first aid trained, with access to first aid kits and processes in place for recording and reporting incidents and accidents.
- ✓ The Club has a welfare policy in place.
- ✓ The Club has a social media policy in place.
- ✓ The Club will support promotion of CP Sport's events and fundraising campaigns.
- ✓ The Club will ensure the admin details and club details are kept up to date.
- ✓ The Club have a designated COVID Officer.
- ✓ The Club have a COVID risk assessment in place.
- ✓ A Club contact who will manage the club's information on the club finder.
- ✓ **Clubs have accessible facilities for disabled people.**

The Club contact will need to sign up as a free CP Sport Coach/Volunteer member and will have access to edit club details and information on the Club Finder through CP Sport. [CP Sport Membership](#)

Cerebral Palsy Sport's Responsibilities:

- ✓ CP Sport will add the clubs details on to Club Finder, which will link to the CP Sport Website.
- ✓ CP Sport will admit the named contact person as admin to update information on the club through Go Membership
- ✓ CP Sport will promote club activities and events on request through in social media networks and the CP Sport newsletter.
- ✓ CP Sport will make the club aware of any regional and national competition / training opportunities.
- ✓ CP Sport will inform clubs of any funding opportunities.

The club can feature CP Sport's logo on their website (with web link when appropriate) and any appropriate publicity material for all sessions that CP Sport are aware of, with prior consent from CP Sport

Cerebral Palsy Sport and the club will share any images collected at club, following guidance set by the data protection act and future General Data Protection Regulations 2018.

Dissolution of the Club Finder Agreement:

If the club named in this agreement conducts itself in a way that would bring Cerebral Palsy Sport's name and reputation into disrepute, or goes against any of the requirements included within this agreement, they shall be removed from Club Finder.

Signed on behalf of CP Sport _____

Date _____

By signing, you are giving permission for the details you provide below, to be published on the Club Finder which is accessible through the CP Sport Website.

Signed on behalf of The Club _____

Date _____

Role _____

Club Details:

Club Contact Name and Contact Details (This person will be given Administrator access to keep club details updated)	
Club Name	
Club Type – Either Club, School, region	
*Address Line 1	
*Address Line 2	
*Town	
*County	
*Postcode	
*Country	
Phone number	
Website	
Email Address	

** Please note the address required is where the club activity takes place. Please do not list the contact person's address as the location for the club.*

Donations

CP Sport is a National Charity and providing the Club Finder platform as a free service. If you can, please consider a small [donation](#). Your support will help us continue to provide opportunities for people with cerebral palsy to enhance their physical and emotional wellbeing.